

RULE 9: Deposit of Security for Costs

(A) Upon the filing of civil actions or proceedings there shall be a sum deposited with the Clerk of Courts as security for costs in accordance with the following schedule:

1	Civil Action	\$325.00	Effective December 1, 2009
1A	Foreclosure Action (new designation)	\$550.00	Effective December 1, 2009
2	Divorce, Dissolution, Legal Separation or Annulment with Children	\$375.00	
2A	Divorce, Dissolution, Legal Separation or Annulment without Children	\$325.00	
3	Post Decree Motions (with support issues)	\$125.00	
4	Post Decree Motions (without support issues)	\$125.00	
5	Out-of-County Receiver or Plaintiff	\$30.00	
6	Foreign Sheriff	\$30.00	
7	Jury Demand	\$270.00	
8	Notice of Appeal	\$85.00	
9	Praeipie for Order of Sale	\$1,300.00	Effective October 1, 2025
10	Praeipie for Levy of Execution	\$85.00	
11	Writ of Attachment, Replevin, Possession or Restitution	\$200.00	Effective April 1, 2010

12	Third Party Complaints, Counter-Claims, Cross-Claims and Intervening Complaints	\$75.00	Amended January 1, 2012
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(B) Whenever the sum deposited for costs reaches \$25 or less the Clerk of Courts is hereby authorized to require on or more parties, as determined by the Clerk of Courts, to deposit with the Clerk of Courts additional security in an amount not to exceed \$1,000.00, which is necessary to adequately secure costs. (Amended December 21, 1999)

(C) The requirement of this rule is subject to the provisions of Sections 2323.30-31 of the Ohio Revised Code.

(D) When filing a praecipe for order for sale with the Clerk or Courts, a security deposit of \$1,300.00 will be required. This will ensure payment to all parties incurring costs, regardless of the outcome of the Sheriff's sale. (Effective October 1, 2025)

(1) If the property is sold through a Sheriff's sale, the security deposit will be returned to the depositor, to be disbursed upon journalization of a decree of confirmation. (Effective December 1, 1992)

(2) If the property is not sold through a Sheriff's sale, the security deposit will be used to pay any incurred costs. Any amount of the security deposit not used will be returned to the depositor.

(3) Any costs not covered by the security deposit will be billed to the depositor. The security deposit will be disbursed upon journalization of an entry either terminating or vacating a Sheriff's sale. (Effective December 1, 1992)

(E) When filing an entry terminating or vacating a Sheriff's sale, the entry should first be presented to the Clerk of Court's office to be costed out before presenting it to the Court for signature and journalization. (Effective December 1, 1992)

Effective: (October 1, 2025)