

HAMILTON COUNTY MUNICIPAL COURT  
HAMILTON COUNTY, OHIO

Plaintiff(s) : CASE NO.  
vs. :  Jury  
:  Non-Jury  
:  Consolidated \_\_\_\_\_  
Defendant(s) : Judge Samantha Silverstein  
: **JURY SCHEDULING ORDER**

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**SCHEDULING ORDER<sup>1</sup>**

- I. The Court continues the case for a **FINAL PRETRIAL CONFERENCE<sup>2</sup>** on:  
\_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_ a.m. in Room 280.
- II. This matter is set for **JURY TRIAL** on \_\_\_\_\_ 20\_\_\_\_, at \_\_\_\_\_. The parties shall report to Room 280.
- III. The Court orders the following concerning scheduling, procedures, and management of this case:
1. Discovery must be completed by<sup>3</sup>: \_\_\_\_\_
  2. Dispositive Motions must be filed by: \_\_\_\_\_
  3. Responses to Dispositive Motions must be filed by: \_\_\_\_\_
  4. Replies to Dispositive Motions must be filed by<sup>4</sup>: \_\_\_\_\_
  5. Parties must exchange final witness lists by: \_\_\_\_\_
  6. Stipulations of Fact and/or Proposed Findings of Fact must be filed by: \_\_\_\_\_
  7. The Parties shall mark and exchange exhibits by: \_\_\_\_\_
  8. Exhibits must be submitted to the Court by: \_\_\_\_\_
  9. Witness Lists must be submitted to the Court by<sup>5</sup>: \_\_\_\_\_

\_\_\_\_\_  
SAMANTHA SILVERSTEIN, JUDGE

\_\_\_\_\_  
DATE

<sup>1</sup> PLEASE SEE THE COURT'S WEBSITE FOR THE COURT'S SPECIFIC RULES IN CRIMINAL CASES.

<sup>2</sup> All parties must be present unless the Court has waived the party's appearance prior to the final pre-trial. Attorneys attending the final pre-trial conference must bring the party or agent with full settlement authority. Full settlement authority means that the person or agent must have the authority to independently make all necessary financial and settlement decisions.

<sup>3</sup> Discovery and all motions related to discovery must be filed in time to meet the discovery cutoff deadline. Discovery demands should be filed no later than 30 days before the discovery completion deadline.

<sup>4</sup> Sur Replies are not permitted without leave of court.

<sup>5</sup> If a witness is not listed on either party's witness list, that witness may not be able to testify at trial.