



County of Hamilton

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To: The Citizens of Hamilton County, Ohio

From: Hon. Charles J. Kubicki, Jr., Presiding Judge of the Court of Common Pleas & Administrative Judge, General Division

Hon. Heather Russell, Presiding and Administrative Judge, Hamilton County Municipal Court

The Courts have been closely monitoring the coronavirus (COVID-19) situation and the response of officials in combatting the spread of the virus. According to the CDC, and state and local health officials, the immediate health risk for most of the American public is still considered low. As we track this evolving health situation we have and will continue to be proactive and take necessary measures to keep our staff and the public safe.

To mitigate health risks, hand sanitizers have been installed in high touch/high volume areas, including near elevators and where jurors congregate. The County will step up cleaning and disinfection of frequently touched surfaces. We have also suspended all non-essential public gatherings in the Courthouse including student tours, mock trial events, and legal education courses. We encourage everyone visiting the Courthouse to use the resources available and follow Ohio Department of Health recommendations to protect yourself from illness:

- Wash hands often with soap and water for at least 20 seconds; dry hands with a clean towel or air dry hands.
- Use alcohol-based hand sanitizer when soap and water are unavailable.
- Cover your mouth with a tissue or sleeve when sneezing or coughing. Avoid touching your eyes, nose, or mouth with unwashed hands.
- Stay home when you are sick.
- Avoid contact with people who are sick. Try to stay six feet away from people who appear to be sick.

The Courts remain open as providers of essential government services. We will continue to monitor reports from state and local leaders and health officials as the situation unfolds and we will meet with County officials to discuss steps we can take to further minimize the risk of spreading infectious disease.

If you have upcoming business at the Courthouse, stay alert for changing conditions based on the scope of the outbreak and the severity of illness. If you have been summoned for jury service, we strongly encourage you to visit the Courts' website for instructions and options, particularly if you, or someone you live with is in a vulnerable population (the elderly and those with an underlying health condition). Information and notices can be found on our website at:

<https://hamiltoncountycourts.org/>

hamiltoncountycourts.org/juryduty